



## SAMPLE APPLICATION | 2023 BORDERLIGHT FESTIVAL FRINGE

DEADLINE TO APPLY: FEBRUARY 28, 2023

THE BORDERLIGHT FESTIVAL FRINGE APPLICATION IS THROUGH  
[ONLINE FORM](#) ONLY.

Online form submissions must be completed all at once—submissions cannot be saved mid-process. There are a lot of questions – so we’ve built this form to help you prepare.

This **SAMPLE APPLICATION** is to be used as a guide for filling out the online form. Use this document to draft and save your answers before copying and pasting them over.

Please review the “**READ ME FIRST - 2023 BORDERLIGHT FRINGE APPLICATION GUIDELINES**” document before starting the online application.

Submit your \$25 [APPLICATION FEE HERE](#). Attach stripe payment receipt to application to complete.

**Deadline to apply: February 28, 2023**

## **How to Apply:**

Visit <https://www.borderlightcle.org/2023-festival/> to access the application documents, frequently asked questions page, and online application link.

1. READ ME FIRST: “2023 BorderLight Festival Application Guidelines”
2. PREP + SAVE answers in “SAMPLE APPLICATION” below.
3. Pay your \$25 application fee and attach proof of payment to the application.
4. SUBMIT [ONLINE APPLICATION](#).

---

## **APPLICANT INFORMATION \*\*\***

### **Attach stripe payment receipt\***

*To be filled out by the show's primary contact.*

*(\*) indicates a required field*

Title of Show \*

Producing Company / Lead Artist Name \*

Primary Contact (First Name) \*

Primary Contact (Last Name) \*

Pronouns

Company / Artist Website (if available)

Social Media Handle & Site(s)

Primary Contact (Email) \*

Primary Contact (Cell Phone) \*

Primary Contact (Mailing Address) \*

City \*

State \*

ZIP/Postal Code \*

Country \*

### **Residency status \***

*The Producing Company/Artist is responsible for arranging all necessary visas and work permits.*

- US citizen or green card holder
- Not a US citizen, nor a permanent resident

**Deadline to apply: February 28, 2023**

**SHOW INFORMATION \*\*\***

*NOTE: Artists are welcome to apply with more than one show, but a separate proposal must be completed for each. Only (1) show per Company/Lead Artist will be accepted into the Festival.*

**Run Time (in minutes) \***

*Recommended length for ticketed shows is 45-60 min. We are open to suggestions for workshop/masterclass length. Short form work, “pop-up” performances, site-specific, and durational shows are also welcome!*

**Genre/Category \***

*Select all that apply*

- BIPOC
- Burlesque
- Cabaret
- Children/Youth Theatre
- Circus
- Dance
- Immersive / Interactive
- Improvisation
- LGBTQ+
- Multimedia
- Musical / Opera
- Performance Art
- Physical Theatre
- Play (Scripted, not a staged reading)
- Play (Scripted, staged reading)
- Puppetry
- Site-specific
- Spoken-word
- Storytelling Performance
- Stand-up Comedy
- Visual Installation
- Workshop/Masterclass
- Other

If other, please list any missing descriptive categories for your work.

**Site-specific Adaptation**

Are you willing to adapt your performance to a site-specific location? For example, an alley, a hotel room, a park, or a public street.

## Deadline to apply: February 28, 2023

### Location preference

BorderLight Festival 2023 is an in-person festival. There are no virtual options available.

*Select one*

outdoor performance

indoor performance

site-specific performance

### In what language(s) is the show performed? \*

### What is the recommended age guidance for the show? \*

*Select all that apply.*

- Good for kids (14 and under)
- Ages 14+
- Ages 18+ / Adults only

### Is your show Free or Ticketed? \*

*Is your show free or do you plan to sell tickets via the BorderLight box office? Street art, pop-up performances, and other similar projects are not ticketed. Select one.*

- Ticketed (Will use Box Office)
- Free Show / Pass-the-Hat

### Major Project Themes

*Tell us more about your work's topics or themes.*

### Twitter-sized description (280 characters or less) \*

*Share the essence of your show in bite-sized 280 characters or less!*

### Detailed description (1000 characters max) \*

*Tell us more about your work. Please provide plot summary or equivalent. What can audiences expect to experience? If site-specific, clarify location and use of space in description.*

### Is this piece an original work? \*

- YES
- NO

### Do you have all the necessary rights to produce this show at the 2023 BorderLight Festival? \*

- YES
- NO

### How many times per day could you comfortably perform your show?\*

4 of 9

## Deadline to apply: February 28, 2023

### Production History, if applicable

*If this show has been produced elsewhere, please list production history (date, venue, producing theatre, city, etc.)*

### Awards + Achievements

*Has your project received any nominations, awards or special recognition? Tell us about it!*

**Total Number of Crew (on site during the festival)\***

**Total Number of Performers (on site during the festival)\***

## Financial Aid / Housing

BorderLight has **limited financial aid available** to help performers for whom participation would be extremely challenging or not possible without such support. We rely on the honesty and integrity of our artists in distributing these limited resources.

**Please consider the barriers to participation that others may face** when answering the following questions:

### Housing: For Out-of-Area artists

BorderLight cannot guarantee free housing for out-of-area fringe artists. but limited travel assistance may be available. *Please submit your housing requests below.*

- *No, I do not require housing*
- *Housing would be great, but is not required*
- *Yes, housing is required for me to participate*

**If discounted or BorderLight-subsidized artist housing becomes available, how many members (if any) will require housing?**

**Will participation in the Festival be impossible or nearly impossible without financial aid?**

Yes

No

**I will need (check all that apply) to participate in the Festival:**

- Production Fee Waived
- Housing Provided

## Deadline to apply: February 28, 2023

- Travel Stipend

**Please attach a brief statement that describes your circumstances and need for support.**

### **BASIC TECHNICAL INFORMATION \*\*\***

*Reminder: Stages will be set up indoors and outdoors, but have very limited tech (basic sound and lights). Technical requirements play a major role in the selection process and calculating production fee—please be specific with the scope of your production tech. If site-specific, please provide as many technical details as possible.*

***Please provide a rider, a detailed description of technical needs, as a PDF form below. Artists/companies MUST bring their own stage manager, board operator, crew, etc. to run their show. BorderLight will assist non-local companies in sourcing a local board operator if needed.***

**Attachment: Tech Rider (.pdf)**

#### **Min. Desired Performance Space \***

*Please provide: length x width x height (in feet)*

#### **Max. Desired Performance Space \***

*Please provide: length x width x height (in feet)*

#### **Other Space Requests**

*Anything else we need to know? Storage needs, etc.? Note: there is limited to no storage in most facilities:*

#### **Desired Audience Configuration**

*Check any that could apply for your show.*

- In the round (all sides)
- Thrust (three sides)
- End on (one side)
- Other

**If other, please describe.**

#### **Preferred Venue Size (if applicable)**

*Venues and performance spaces are unique and can be indoors or outdoors, according to your needs. Please select your desired venue size below. Select all that apply.*

## Deadline to apply: February 28, 2023

- Intimate (<20)
- Small (20-40)
- Medium (40-99)
- Large (100+)

**Board Operator: Please note, if your show contains cues, you must provide your own board operator. In efforts to subsidize traveling costs for non-local artists, BorderLight will assist non-local companies in sourcing a local board operator, if needed.\***

- I will provide my own Board Operator
- My show does not require a Board Operator
- I am non-local and I will need a board operator provided

### **Tech Load In: What are you bringing WITH you? \***

*Select all that apply*

- Large Props / Set - provide detailed description
- Lighting Equipment - provide detailed description
- Sound Equipment - provide detailed description
- Liquids or Hazardous Materials - provide detailed description
- Other – please specify
- None of the above

**Please provide additional detail on all items checked above.**

### **Tech Request: What do you need the FESTIVAL to provide for your show to be successful? \***

*Select all that apply*

- Outdoor Venue Required (no covered stage)
- Outdoor Venue Required (covered stage)
- Dressing Room - indicate number of artists
- Lighting System - provide summary of lighting needs
- Sound System - provide summary of sound needs including number of microphones and/or inputs needed
- Special Flooring - provide additional details
- Other – please describe

**Please provide additional detail on any item checked above.**

### **Special Items \***

*Does your production contain any of the following? (Check all that apply)*

- Liquids
- Fire

## Deadline to apply: February 28, 2023

- Firearms / Weaponry
- Glass objects
- No, my production does not contain any special items.
- Other – please describe

**Please provide detail on any items checked above.**

**Fringe festival venues may be shared by multiple productions. Can your show be loaded in/out in 15 minutes? \***

*Select one*

- YES
- NO

If no, how much time do you need to load in/load out?

### **COVID Safety Plan \***

We continue to encourage all fringe artists to be fully vaccinated in compliance with CDC recommendations. BorderLight will respond to COVID protocols as they evolve. *As the festival approaches, BorderLight will provide all registered artists with an up-to-date COVID safety plan and event participation guidelines developed under the supervision of public health advisors. Company/Lead Artist may be asked to update the BorderLight team on their contingency plan in case a company member becomes ill.*

**Will you require your audience to be masked for your performance?**

Yes

No

### **SUPPORT MATERIALS (Recommended) \*\*\***

*Attach files where requested*

**Bio(s) of Lead Artist(s)** – Attach file

**Production Photos (up to 5)** – Attach files

**Script (if applicable)** – If your scripted work is in-development, consider providing a sample excerpt or concept brief.

**Video: Trailer or Reel (if available)** – Please provide a valid URL (YouTube, Vimeo, etc.)

**Video: Full Show (if available)** – Please provide a valid URL (YouTube, Vimeo, etc.)  
*If password protected, include here:*



## **Deadline to apply: February 28, 2023**

**Other Link 1** – Any additional material (press, reviews, show website, photo gallery, etc.)

**Other Link 2** – Any additional material (press, reviews, show website, photo gallery, etc.)

**Other Attachment(s)** – Anything else you'd like to share: Reviews, flyers, promotional packet, digital postcards of past work, etc.

**Anything else we should know?**

**How did you learn about BorderLight? \***