



INTERNATIONAL THEATRE + FRINGE FESTIVAL CLEVELAND

SAMPLE APPLICATION | 2022 BORDERLIGHT FESTIVAL FRINGE

DEADLINE TO APPLY: FEBRUARY 20, 2022

THE BORDERLIGHT FESTIVAL FRINGE APPLICATION IS THROUGH
[ONLINE FORM](#) ONLY.

Online form submissions must be completed all at once—submissions cannot be saved mid-process. There are a lot of questions – so we’ve built this form to help you prepare.

This **SAMPLE APPLICATION** is to be used as a guide for filling out the online form. Use this document to draft and save your answers before copying and pasting them over.

Please review the “**READ ME FIRST - 2022 BORDERLIGHT FRINGE APPLICATION GUIDELINES**” document before starting the online application.

Submit your \$25 [APPLICATION FEE HERE](#).

How to Apply:

Visit www.borderlightcle.org/fringe-apply-2022/ to access the application documents, frequently asked questions page, and online application link.

1. READ ME FIRST: “2022 BorderLight Festival Application Guidelines”
2. PREP + SAVE answers in “SAMPLE APPLICATION” below.
3. SUBMIT [ONLINE APPLICATION](#).

APPLICANT INFORMATION ***

To be filled out by the show's primary contact.

() indicates a required field*

Title of Show *

Producing Company / Lead Artist Name *

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Make checks payable to (only one person/entity)*

Company / Artist Website (if available)

Social Media Handle & Site(s)

Primary Contact (First Name) *

Primary Contact (Last Name) *

Preferred Pronouns

Primary Contact (Email) *

Primary Contact (Cell Phone) *

Primary Contact (Mailing Address) *

City *

State *

ZIP/Postal Code *

Country *

Residency status *

The Producing Company/Artist is responsible for arranging all necessary visas and work permits.

- US citizen or green card holder
- Not a US citizen, nor a permanent resident

BorderLight cannot guarantee free housing for out-of-area fringe artists, but limited travel subsidies may be available.

SHOW INFORMATION ***

NOTE: Artists are welcome to apply with more than one show, but a separate proposal must be completed for each. Only (1) show per Company/Lead Artist will be accepted into the Festival.

Run Time (in minutes) *

Recommended length for ticketed shows is 45-60 min. Short form work, “pop-up” performances, and durational shows are also welcome—tell us what you have in mind!

Genre *

Select all that apply

- Burlesque
- Cabaret
- Children's Theatre
- Circus
- Dance
- Immersive / Interactive
- Improvisation
- Multimedia

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- Musical / Opera
- Performance Art
- Physical Theatre
- Play (Scripted, not a staged reading)
- Puppetry
- Stand-up Comedy
- Visual Installation
- Other

Performance type *

Select one

- In-person outdoor performance
- In-person indoor venue performance

If other, please describe.

Location preference

in-person outdoor performance
in-person indoor performance

In what language(s) is the show performed? *

What is the recommended age guidance for the show? *

Select all that apply.

- Good for kids
- Ages 14+
- Ages 18+ / Adults only

Is your show Free or Ticketed? *

Is your show free or do you plan to sell tickets via the BorderLight box office? Street art, pop-up performances, and other similar projects are not ticketed. Select one.

- Ticketed (Will use Box Office)
- Pay-What-You-Will / Pass-the-Hat
- Free Show

Major Project Themes

Tell us more about your work's topics or themes.

Twitter-sized description (280 characters or less) *

Share the essence of your show in bite-sized 280 characters or less!

Detailed description (1000 characters max) *

Tell us more about your work. Please provide plot summary or equivalent. What can audiences expect to experience?

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Is this piece an original work? *

- YES
- NO

Do you have all the necessary rights to produce this show at the 2022 BorderLight Festival? *

- YES
- NO

Production History, if applicable

If this show has been produced elsewhere, please list production history (date, venue, producing theatre, city, etc.)

Awards + Achievements

Has your project received any nominations, awards or special recognition? Tell us about it!

Cast and Crew *

Please indicate names/role of all artists, cast, and crew involved in the production: Name, Role/Position, On-site during the festival (Y/N)

Total Number of Company Members (on site during the festival) *

Where is your company based? *

- Northeast Ohio / Cleveland area
- Other

If Other, please list City / State / Country.

For Out-of-Area artists

BorderLight cannot guarantee free housing for out-of-area fringe artists, but limited travel subsidies may be available. *Please submit your application and note your housing requests below.*

- *No, I do not require housing*
- *Housing would be great, but is not required*
- *Yes, housing is required for me to participate.*

If discounted or BorderLight-subsidized artist housing becomes available, how many members (if any) will require housing?

Financial Aid

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BorderLight has **limited financial aid available** to help performers for whom participation would be extremely challenging or not possible without such support. We rely on the honesty and integrity of our artists in distributing these limited resources. **Please consider the barriers to participation that others may face** when answering the following questions:

Will participation in the Festival be impossible or nearly impossible without financial aid?

Yes
No

I will need (check all that apply) to participate in the Festival:

- Production Fee Waived
- Housing provided

Please attach documentation to support demonstration of need:

BASIC TECHNICAL INFORMATION ***

Reminder: Stages will be set up indoors and outdoors, but have very limited tech (basic sound and lights). Technical requirements play a major role in the selection process and calculating production fee—please be specific with the scope of your production tech.

Please provide a rider, a detailed description of technical needs, as a PDF form below. Artists/companies MUST bring their own stage manager, board operator, crew, etc. to run their show.

Attachment: Tech Rider (.pdf)

Min. Desired Performance Space *

Please provide: length x width x height (in feet)

Max. Desired Performance Space *

Please provide: length x width x height (in feet)

If site-specific, please provide details.

Other Space Requests

Anything else we need to know?

Desired Audience Configuration

Check any that could apply for your show.

- In the round (all sides)
- Thrust (three sides)
- End on (one side)

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- Other

If other, please describe.

Preferred Venue Size (if applicable)

Venues and performance spaces are unique and can be indoors or outdoors, according to your needs. Please select your desired venue size below. Select all that apply.

- Intimate (<20)
- Small (20-40)
- Medium (40-99)
- Large (100+)

Please note, if your show contains cues, you must provide your own board operator. *

- I will provide my own Board Operator or hire one locally
- My show does not require a Board Operator

Tech Load In: What are you bringing WITH you? *

Select all that apply

- Large Props / Set
- Own lighting
- Own sound system
- Microphone(s)
- Liquids
- Other – please describe
- None of the above

Please provide additional detail on all items checked above.

Tech Request: What do you need the FESTIVAL to provide for your show to be successful? *

Select all that apply

- A roof / Covered performance area
- Dressing Room
- Microphone(s)
- Power
- Sound System
- Special Flooring
- Other – please describe
- None of the above

Please provide additional detail on any item checked above.

Special Items *

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Does your production contain any of the following? (Check all that apply)

- Liquids
- Fire
- Firearms / Weaponry
- Glass objects
- No, my production does not contain any special items.
- Other – please describe

Please provide detail on any items checked above.

Fringe festival venues may be shared by multiple productions. Can your show be loaded in/out in 15 minutes? *

Select one

- YES
- NO

If no, how much time do you need to load in/load out?

COVID Safety Plan *

This year's festival will **require all artists, their crews and technical teams to be fully vaccinated** in compliance with CDC recommendations for immunization. *As the festival approaches, BorderLight will provide all registered artists with an up-to-date COVID safety plan and event participation guidelines developed under the supervision of public health advisors. Company/Lead Artist may be asked to update their production's CDC immunization compliance prior to the Festival opening.*

Please attach proof of COVID vaccination*

If selected, the point of contact will be required to provide proof of vaccinations for all participating parties.

SUPPORT MATERIALS (Recommended) ***

Attach files where requested

Bio(s) of Lead Artist(s) – Attach file

Production Photos (up to 5) – Attach files

Script (if applicable) – If your scripted work is in-development, consider providing a sample excerpt or concept brief.

Video: Trailer or Reel (if available) – Please provide a valid URL (YouTube, Vimeo, etc.)

Video: Full Show (if available) – Please provide a valid URL (YouTube, Vimeo, etc.)

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If password protected, include here:

Other Link 1 – Any additional material (press, reviews, show website, photo gallery, etc.)

Other Link 2 – Any additional material (press, reviews, show website, photo gallery, etc.)

Other Attachment(s) – Anything else you'd like to share: Reviews, flyers, promotional packet, digital postcards of past work, etc.

Anything else we should know?

How did you learn about BorderLight? *