



INTERNATIONAL THEATRE + FRINGE FESTIVAL CLEVELAND

## SAMPLE APPLICATION | 2022 BORDERLIGHT FESTIVAL FRINGE

**DEADLINE TO APPLY: MARCH 1, 2022**

THE BORDERLIGHT FESTIVAL FRINGE APPLICATION IS THROUGH  
[ONLINE FORM](#) ONLY.

Online form submissions must be completed all at once—submissions cannot be saved mid-process. There are a lot of questions – so we’ve built this form to help you prepare.

This **SAMPLE APPLICATION** is to be used as a guide for filling out the online form. Use this document to draft and save your answers before copying and pasting them over.

Please review the “**READ ME FIRST - 2022 BORDERLIGHT FRINGE APPLICATION GUIDELINES**” document before starting the online application.

Submit your \$25 [APPLICATION FEE HERE](#).

### **How to Apply:**

Visit [www.borderlightcle.org/fringe-apply-2022/](http://www.borderlightcle.org/fringe-apply-2022/) to access the application documents, frequently asked questions page, and online application link.

1. READ ME FIRST: “2022 BorderLight Festival Application Guidelines”
2. PREP + SAVE answers in “SAMPLE APPLICATION” below.
3. SUBMIT [ONLINE APPLICATION](#).

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### **APPLICANT INFORMATION \*\*\***

*To be filled out by the show's primary contact.*

*(\*) indicates a required field*

Title of Show \*

Producing Company / Lead Artist Name \*

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Make checks payable to (only one person/entity)\*

Company / Artist Website (if available)

Social Media Handle & Site(s)

Primary Contact (First Name) \*

Primary Contact (Last Name) \*

Preferred Pronouns

Primary Contact (Email) \*

Primary Contact (Cell Phone) \*

Primary Contact (Mailing Address) \*

City \*

State \*

ZIP/Postal Code \*

Country \*

### Residency status \*

*The Producing Company/Artist is responsible for arranging all necessary visas and work permits.*

- US citizen or green card holder
- Not a US citizen, nor a permanent resident

*BorderLight cannot guarantee free housing for out-of-area fringe artists, but limited travel subsidies may be available.*

### SHOW INFORMATION \*\*\*

*NOTE: Artists are welcome to apply with more than one show, but a separate proposal must be completed for each. Only (1) show per Company/Lead Artist will be accepted into the Festival.*

### Run Time (in minutes) \*

*Recommended length for ticketed shows is 45-60 min. Short form work, “pop-up” performances, and durational shows are also welcome—tell us what you have in mind!*

### Genre \*

*Select all that apply*

- Burlesque
- Cabaret
- Children's Theatre
- Circus
- Dance
- Immersive / Interactive
- Improvisation
- Multimedia

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- Musical / Opera
- Performance Art
- Physical Theatre
- Play (Scripted, not a staged reading)
- Puppetry
- Stand-up Comedy
- Visual Installation
- Other

**Performance type \***

*Select one*

- In-person outdoor performance
- In-person indoor venue performance

**If other, please describe.**

**Location preference**

in-person outdoor performance  
in-person indoor performance

**In what language(s) is the show performed? \***

**What is the recommended age guidance for the show? \***

*Select all that apply.*

- Good for kids
- Ages 14+
- Ages 18+ / Adults only

**Is your show Free or Ticketed? \***

*Is your show free or do you plan to sell tickets via the BorderLight box office? Street art, pop-up performances, and other similar projects are not ticketed. Select one.*

- Ticketed (Will use Box Office)
- Pay-What-You-Will / Pass-the-Hat
- Free Show

**Major Project Themes**

*Tell us more about your work's topics or themes.*

**Twitter-sized description (280 characters or less) \***

*Share the essence of your show in bite-sized 280 characters or less!*

**Detailed description (1000 characters max) \***

*Tell us more about your work. Please provide plot summary or equivalent. What can audiences expect to experience?*

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**Is this piece an original work? \***

- YES
- NO

**Do you have all the necessary rights to produce this show at the 2022 BorderLight Festival? \***

- YES
- NO

**Production History, if applicable**

*If this show has been produced elsewhere, please list production history (date, venue, producing theatre, city, etc.)*

**Awards + Achievements**

*Has your project received any nominations, awards or special recognition? Tell us about it!*

**Cast and Crew \***

*Please indicate names/role of all artists, cast, and crew involved in the production: Name, Role/Position, On-site during the festival (Y/N)*

**Total Number of Company Members (on site during the festival) \***

**Where is your company based? \***

- Northeast Ohio / Cleveland area
- Other

**If Other, please list City / State / Country.**

**For Out-of-Area artists**

BorderLight cannot guarantee free housing for out-of-area fringe artists, but limited travel subsidies may be available. *Please submit your application and note your housing requests below.*

- *No, I do not require housing*
- *Housing would be great, but is not required*
- *Yes, housing is required for me to participate.*

**If discounted or BorderLight-subsidized artist housing becomes available, how many members (if any) will require housing?**

**Financial Aid**

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BorderLight has **limited financial aid available** to help performers for whom participation would be extremely challenging or not possible without such support. We rely on the honesty and integrity of our artists in distributing these limited resources. **Please consider the barriers to participation that others may face** when answering the following questions:

**Will participation in the Festival be impossible or nearly impossible without financial aid?**

Yes  
No

**I will need (check all that apply) to participate in the Festival:**

- Production Fee Waived
- Housing provided

**Please attach a brief statement that describes your circumstances and need for support.**

### **BASIC TECHNICAL INFORMATION \*\*\***

*Reminder: Stages will be set up indoors and outdoors, but have very limited tech (basic sound and lights). Technical requirements play a major role in the selection process and calculating production fee—please be specific with the scope of your production tech.*

***Please provide a rider, a detailed description of technical needs, as a PDF form below. Artists/companies MUST bring their own stage manager, board operator, crew, etc. to run their show.***

**Attachment: Tech Rider (.pdf)**

**Min. Desired Performance Space \***

*Please provide: length x width x height (in feet)*

**Max. Desired Performance Space \***

*Please provide: length x width x height (in feet)*

**If site-specific, please provide details.**

**Other Space Requests**

*Anything else we need to know?*

**Desired Audience Configuration**

*Check any that could apply for your show.*

- In the round (all sides)
- Thrust (three sides)

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- End on (one side)
- Other

**If other, please describe.**

**Preferred Venue Size (if applicable)**

*Venues and performance spaces are unique and can be indoors or outdoors, according to your needs. Please select your desired venue size below. Select all that apply.*

- Intimate (<20)
- Small (20-40)
- Medium (40-99)
- Large (100+)

**Please note, if your show contains cues, you must provide your own board operator. \***

- I will provide my own Board Operator or hire one locally
- My show does not require a Board Operator

**Tech Load In: What are you bringing WITH you? \***

*Select all that apply*

- Large Props / Set
- Own lighting
- Own sound system
- Microphone(s)
- Liquids
- Other – please describe
- None of the above

**Please provide additional detail on all items checked above.**

**Tech Request: What do you need the FESTIVAL to provide for your show to be successful? \***

*Select all that apply*

- A roof / Covered performance area
- Dressing Room
- Microphone(s)
- Power
- Sound System
- Special Flooring
- Other – please describe
- None of the above

**Please provide additional detail on any item checked above.**

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**Special Items \***

*Does your production contain any of the following? (Check all that apply)*

- Liquids
- Fire
- Firearms / Weaponry
- Glass objects
- No, my production does not contain any special items.
- Other – please describe

**Please provide detail on any items checked above.**

**Fringe festival venues may be shared by multiple productions. Can your show be loaded in/out in 15 minutes? \***

*Select one*

- YES
- NO

If no, how much time do you need to load in/load out?

**COVID Safety Plan \***

This year's festival will **require all artists, their crews and technical teams to be fully vaccinated** in compliance with CDC recommendations for immunization. *As the festival approaches, BorderLight will provide all registered artists with an up-to-date COVID safety plan and event participation guidelines developed under the supervision of public health advisors. Company/Lead Artist may be asked to update their production's CDC immunization compliance prior to the Festival opening.*

**Please attach proof of COVID vaccination\***

*If selected, the point of contact will be required to provide proof of vaccinations for all participating parties.*

**SUPPORT MATERIALS (Recommended) \*\*\***

*Attach files where requested*

**Bio(s) of Lead Artist(s)** – Attach file

**Production Photos (up to 5)** – Attach files

**Script (if applicable)** – If your scripted work is in-development, consider providing a sample excerpt or concept brief.

**Video: Trailer or Reel (if available)** – Please provide a valid URL (YouTube, Vimeo, etc.)

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**Video: Full Show (if available)** – Please provide a valid URL (YouTube, Vimeo, etc.)  
*If password protected, include here:*

**Other Link 1** – Any additional material (press, reviews, show website, photo gallery, etc.)

**Other Link 2** – Any additional material (press, reviews, show website, photo gallery, etc.)

**Other Attachment(s)** – Anything else you'd like to share: Reviews, flyers, promotional packet, digital postcards of past work, etc.

**Anything else we should know?**

**How did you learn about BorderLight? \***